

## city of edmonds development information



# Tank Decommissioning: Remove or Fill Permit Submittal Requirements

- PERMIT REQUIRED:** A permit is required for the decommissioning of tanks by removal or by abandoning in place for underground or above ground fuel storage tanks.
- CODE:** International Fire Code Section 3404.2.13-.14 (Current Edition)  
Washington Administrative Code (WAC) 170-360
- FEE:** Less than 10,000 Gallons, please refer to City fee schedule  
10,000 gallons or more, please refer to City fee schedule

### GENERAL GUIDELINES FOR PERMANENT DECOMMISSIONING BY REMOVAL OR FILL:

Fuel tanks out of service shall be properly filled or removed and disposed in approved manner. Flammable and combustible liquids are removed from the tank and connected piping. The tank is rinsed and rinsate removed in an approved means by a certified Underground Storage Tank (UST) operator. No liquid or tank material may be deposited into yards, streets, storm drains, etc.

**REMOVAL:** All piping, suction, inlet, gauge, and vapor return must be disconnected and removed. Tanks are purged of vapor and inerted prior to removal then taken away. Existing tanks incidentally supporting structures on the property must be abandoned in place.

**ABANDONED IN PLACE:** All piping, suction, inlet, gauge, and vapor return must be disconnected and removed or prevented from continued use. Tanks are filled completely with an approved inert solid material. Common fill materials include concrete slurry, polyurethane foam, sand and gravel. The tank will not be reused for any purpose. Above- and underground residential heating oil tank work requires a tank or general contractor. Contact the City Fire Marshal for inspection at 425-775-7720.

### SUBMITTAL REQUIREMENTS:

1. A Critical Areas Determination, issued by the Planning Division when tanks will be **removed** ([See Handout #P20](#)). A SEPA checklist ([See Handout #P71](#)) is required when tank size exceeds 10,000 gallons.
2. Permit Application [Form C](#)
3. Plot Plan - Two (2) copies, ([See Handout #B57](#)) scaled 1"=20', with the following:
  - a) Property lines and structures within the property
  - b) Location of tank(s), indicate the number of gallons
  - c) Sidewalks, streets, easements, alleys, etc.
  - d) Physical features, i.e., streams, creeks, etc.

**NOTE:** If contamination is discovered by odor, discoloration, or instrumentation the materials shall be separated and stockpiled on site. State Law requires that the owner contact the Department of Ecology within 24 hours of such discovery at 1-800-826-7716. All contaminated soils shall be properly disposed of as directed by the State Department of Ecology.

NOTE: THE PURPOSE OF THIS HANDOUT IS TO ASSIST THE PUBLIC IN COMPLYING WITH DETAILED PERMIT SUBMITTAL REQUIREMENTS. IT IS NOT A COMPLETE LIST OF PERMIT OR CODE REQUIREMENTS AND SHOULD NOT BE USED AS A SUBSTITUTE FOR APPLICABLE LAWS AND REGULATIONS. IT IS THE RESPONSIBILITY OF THE OWNER/DESIGN PROFESSIONAL TO REVIEW THE SUBMITTAL FOR COMPLETENESS AND APPLICABILITY TO OTHER CODES. ONLY COMPLETE APPLICATIONS WILL BE ACCEPTED BY THE CITY FOR REVIEW.